

# DIANA FRANKLIN

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## WORK EXPERIENCE

### **UNITED MATERIALS** BOYNTON BEACH, FL SLAB SUPERVISOR

*May 2011- Sept 2014*

- Plan and direct staffing, training, and performance evaluations to develop and control sales and service programs.
- Confer with potential customers regarding slab needs and advise customers on types of materials to purchase.
- Advise dealers and distributors on policies and operating procedures to ensure functional effectiveness of business.

Promoted from slab sales to slab supervisor in 2013, resulting in a job transfer for the opening of a new branch in Boynton Beach, Florida,

### **DIMENSIONS DESIGN CENTER** NAPLES, FL DESIGNER/SALES

*September 2010- May 2011*

- Showroom designer for location on Enterprise Avenue,

### **SALVIA TILE** NAPLES, FL SALES

*September 2007-2010*

- Introduced this primarily tile focused company to alternative sales in flooring such as carpet, wood, and laminate flooring,

### **KIMBALL FLOOR COVERING** MARCO ISLAND, FL SALES/ OFFICE MANAGER 2002-2007

- Scheduled flooring installs.
- Ordered all materials and handled contracts and payables.
- Sales of carpet, tile, wood, and granite.
- Trained to operate a forklift.

## **ADDITIONAL SKILLS**

- 10 + years of experience working in the flooring industry with knowledge of granite, onyx, quartzite, tile, carpet, laminate, and much more
- Knowledge of reading and writing contracts
- Experience purchasing orders, collecting deposits, and finalizing payments
- Technology savvy with experience assisting United Materials introduce and train associates to use an IPAD system.
- Responsible for the training of new sales personnel upon hire
- Helped with the layout of materials in company warehouse
- Assisted in the opening of a new United Materials branch in Boynton Beach, Florida

## **PERSONAL REFERENCES**

- Art Rosen 239-961-6171
- Kim Levy 239-877-0035
- Kathryn Bucel 239-672-0041
- Jeff Rubino 239-331-6072