

ANDREW T. WHIFFEN
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- Objective** Seeking a career in the construction field, but not limited to environmental awareness, safety awareness, trade partner education, teamwork, as well as other responsibilities linked to my previous knowledge in the construction industry.
- Education** Florida Gulf Coast University, Fort Myers, Florida
Bachelor of Science Degree in Finance 2010
- Edison College, Fort Myers, Florida
Associate in Arts Degree 2005
- Work Experience** Market Manager, Alpha EMC, 6/2018-7/2019
(South Florida)
- Train Field Consultants (FCs) to perform stormwater inspections in field and file reports for clients
 - Review time management for FCs for daily route efficiency
 - Schedule additional routes for FCs based on weather activity
 - Assist clients with recommendations to correct stormwater deficiencies listed from their stormwater inspection reports
 - Work alongside corporate compliance department to assist in Storm Water Pollution Prevent Plan (SWPPP) creation/modification
 - Promote sales for stormwater inspections, SWPPP creation/modification, Best Management Practice (BMP) maintenance, and energy testing services
 - Perform internal audits
 - I. Review existing SWPPPs and update as necessary
 - II. Ride along with FCs to review how they inspect a site, how they prepare a stormwater report, and how they communicate to their clients and make necessary recommendations
 - Foster relationships with new and existing clients to promote excellent communication and additional services
 - Spearheaded weekly conference calls to communicate latest protocols and procedures
- Area Manager, HB NEXT Corp, 8/2015-5/2018
(South Florida)
- Inspect communities for deficiencies and submit reports back to clients per the Storm Water Pollution Prevention Plan specifications
 - Consult with clients for resolutions to deficiencies
 - Assist in training clients' trade partners for field condition compliance
 - Review Storm Water Pollution Prevention Plan and assist in corrections for clients
 - Scheduling and time management as independent contractor
 - Collaborate with fellow inspectors and superiors regarding best practices
 - Make sure clients are in compliance with storm water regulations ranging from municipalities to federal agencies

Division Environmental Manager, Lennar Corp, 5/2004-7/2006, 9/2012-8/2015
(Fort Myers, Florida)

- Maintain communities to comply with city, county, state, and federal environmental laws
 - I. Work with construction managers and trade partners to maintain community cleanliness
- Work with third party Storm Water Pollution Prevention Plan (SWPPP) company to reflect the responsibilities of each community in accordance to the Florida Construction Generic Permit
 - I. Review SWPPP guidelines tailored specifically for each community
- Trained over 70 construction managers internet scheduling and payment program
- Trained over 300 building partners internet scheduling program
- Created reports reflecting construction managers' actual completion status
- Conducted on-site audits to compare construction managers' completion status
- Reviewed accuracy of dropped off packing lists compared to original order list
- Requested bids from building partners to price new construction projects
- Oversaw completion of homes
- Completed homeowner concerns list
- Responsible for division to stay SOX compliant with home price auditing
- Volunteered time in re-building for those less fortunate

Lead Customer Service Representative, Fifth Third Bank, 10/2007-8/2008, 5/2010-8/2012
(Orlando, Florida; Fort Myers, Florida)

- Attended Manager Risk and Operations meetings monthly
- Performed branch audits to stay in compliance with Bancorp and SOX
- Monitored branch's cash levels weekly to stay in compliance with Bancorp
- Recommended promotional products such as checking/savings accounts, credit cards, and/or installment/mortgage loans to suit customers' needs
- Official Fifth Third Bank Coach for new employees
- Recognized as one of Fifth Third Bank's "Best Friend at Work"
 - I. Assisting in new hire training, procedures, and protocols

Computer Skills Microsoft Office (Word, Excel, PowerPoint, Outlook) including Microsoft Access, J.D. Edwards accounting software, BuildPro, OKTA, StormProMax, Sequence, AS400 inventory software, point of sale software for various companies.

Certificates Florida Department of Environmental Protection Qualified Stormwater Management Inspector # 27908

OSHA 10 Hour Training Course Completions #17-005144704 & #20-005559562