



REQUEST FOR PROPOSAL- GRANT APPLICATION

All information is to be completed and mailed or delivered to CBIF. The CBIF Board of Directors will review grant requests to determine eligibility and the amount awarded.

Organization Name: _____
Title of Program: _____
Amount Requested: _____
Contact Name: _____
Address: _____
Email: _____ **Phone:** _____

Only one grant per school/organization is awarded per year.

- Provide a brief summary of the organization's mission, goals, history, programs, and major accomplishments, success stories, and qualifications.
- Briefly describe the specific details of the proposed program and how it relates to the organization's mission, capacity to carry out the program, and who will benefit from the program.
- Share how many students/adults will benefit from the grant.
- Explain the program's significance and why the organization is qualified to carry it out.
- Describe the expected outcomes and the indicators of those outcomes.
- Should a grant be awarded and following program implementation, a summary of outcomes met must be sent in writing to CBIF with at least six pictures that could be used by CBIA/CBIF in all communications, including social media, newsletters/emails, and on our websites. The summary review and pictures must be submitted to CBIF within 60 days of program implementation.

Signature: _____ **Date:** _____

Print Name: _____ **Title:** _____