



REQUEST FOR PROPOSAL-GRANT APPLICATION

All information is to be completed and submitted to info@cbia.net. Grant requests will be reviewed by the CBIF board of directors to determine eligibility and reward.

Organization Name: _____
Title of Program: _____
Amount Requested: _____
Contact Name: _____
Address: _____
Email: _____ **Phone:** _____

Annual grant requests cannot exceed \$1000. Only one grant per school/per year will be awarded.

- Provide a brief summary of the organization's mission, goals, history, programs, and major accomplishments, success stories and qualifications.
- Briefly describe the specific details of the proposed program, how it relates to the organization's mission, capacity to carry out the program and who will benefit from the program.
- Explain the significance of the program and why the organization is qualified to carry it out.
- Describe the expected outcomes and the indicators of those outcomes.
- Should grant be awarded and following program implementation, a summary of outcomes met must be sent in writing to CBIF with at least 6 pictures which could be used by CBIA/CBIF in all communications including social media, newsletters/emails and on our CBIA/CBIF websites. The summary review and pictures must be submitted to CBIF within 30 days of program implementation.

Signature: _____ **Date:** _____

Print Name: _____ **Title:** _____