

**I. Builders Topics for Discussion “Round Table”:**

Email/Texts from Inspectors: We are having a few issues with texts/emails from inspectors according to two member participants. Rich Long shared that the NOVA folks are not able to text/email because they do not have access to county server; however they are trying to schedule the NOVA inspections where they can be in a single development or two throughout the day and scheduling single-site inspections with employees who are able to text/email within a 90 minute timeframe of reaching a location. Also, please note, inspectors are not able to call; the system is set-up based on your inputting for texts and/or emails only. If members are having an issue with not receiving text and/or emails, please email Rich Long [RichardLong@colliergov.net](mailto:RichardLong@colliergov.net) with inspection request and permit number.

A request was made to check on status of authorization form for adding contacts as there has been no confirmation on completion. Rich Long will check on this and get back to us with an update.

**II. Building Official/CCGM Administration Topics Discussed:**

CCGM is getting ready to roll out Electronic Plan Review (EPR) which will streamline the electronic plans submittal, electronic plans tracking, and electronic plans review processes.

The CCGM system will be unavailable for requesting inspections after 4:30 pm Fri. 1/29 thru 12 midnight Sun. 1/31. This should not interrupt any job schedules or the ability to schedule inspections for Monday and Tuesday.

All inspections needed for Mon. 2/1 will need to be requested thru CV Portal or IVR before 4:30 pm Fri. 1/29. This is the normal time frame, no change. Inspections needed for Tues. 2/2 will need to be requested on Mon. 2/1 before 4:30 pm.

The implementation of the new system will begin at 5PM on January 29, 2016 and conclude at 11PM on January 31, 2016. The CityView system, which also includes the IVR phone system and the Cityview Portal, will remain disabled from 5PM, Friday, January 29 until 11PM on Sunday, January 31, 2016. During this period, neither external nor internal users of the system will be able to access it for any purposes.

It was noted that Fire review is being done through CityView, but not fire inspections.

Jonathan Walsh noted that any new proposed policy will be brought to our Builder Round Table and DSAC for review and input. CCGM will be issuing “Builder Bulletins” in the near future rather than individual Building All agreed this should provide a more efficiency approach to updates/changes affecting contractors.

Jamie French shared that if approved at the next BCC meeting, CCGM will rent space on South Horseshoe Drive and relocate all only services not directly linked to the plans review process. Anticipated move-in should be within 3 months.

MEETING WAS ADJOURNED AT 4:30 p.m.

